

Environmental Systems Research Call 2024

Urban Environments

Information Session

24th October 2023

Benjamin Missbach
Grace Liu

Agenda

- ▶ Introduction to WWTF
- ▶ “Urban Environments” Call
 - ▶ Important considerations for the proposal
 - ▶ Key facts and steps of call
- ▶ Using the WWTF Funding Portal
- ▶ Q & A

Find a match | Networking platform

- ▶ Showcase your expertise and current/future project ideas
- ▶ Search for and contact researchers with complementary expertise
- ▶ Identify partners in Vienna/Lower Austria for Joint Projects

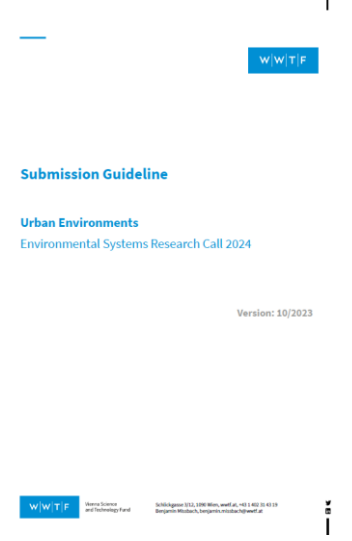
Register and connect!

<https://environmental-systems-research-call2024.b2match.io/>



ESR 24 | Call documents

W|W|T|F



→ [Download here: https://www.wwtf.at/funding/programmes/esr/index.php?lang=EN#ESR24](https://www.wwtf.at/funding/programmes/esr/index.php?lang=EN#ESR24)



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WWTF | Key facts

- ▶ Largest private non-profit research funder in Austria
- ▶ Since 2002: approx. € 230 Mio in funding (private foundation, City of Vienna)
- ▶ Funding per year: €15-17 Mio.
- ▶ WWTF's mission:
 - ▶ Funding top scientific research in Vienna
 - ▶ Providing substantial funding for larger research projects and international research group leaders coming to Vienna
 - ▶ Running competitive calls according to highest international standards

WWTF | Funding schemes

Thematic programmes

Life Sciences (*2003)

Information and Communication Technology (*2008)

Cognitive Sciences (*2011)

Environmental Systems Research (*2017)

Funding instruments

Projects

Vienna Research
Groups

Additional Funding
Measures

WWTF | Environmental Systems Research



URBAN ENVIRONMENTS

Environmental Systems Research

Pilot Call 2017

Environmental Systems Research — Urban Environments 2017 is a pilot project call within the Vienna Science and Technology Fund (WWTF) that invites:

- researchers at universities and non-university research institutions in Vienna, including those moving to Vienna as a result of this call.
- who intend to conduct a cutting-edge research project in the field of environmental systems research over 2-4 years with a major focus on urban environments.
- Proposals should tackle highly socially relevant questions in the field of urban environments and bring together researchers from different scientific disciplines in order to foster interactive partnerships across Vienna.
- Proposals must be interdisciplinary in nature. Partnerships across faculties and institutions in Vienna are highly welcome.
- A total of €4 million will be dedicated to this call. The funding range per project is €200,000 to €500,000.



This is a two stage call: Short proposals have to be submitted by 2pm, January 19, 2017. Full proposals have to be submitted by 2pm, May 18, 2017.

All interested parties are cordially invited to an open Proposers' Day on November 29, 2016, 1-5 pm, at edu@yuv Franglgasse 1, entrance Commission-gasse, 1090 Wien. Additionally, there will be a special section for female applicants at the end of the event.



WIENER WISSENSCHAFTS-
FORSCHUNGS- UND TECHNOLOGIEFONDS

Contact WWTF
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Tel.: +43 1 402 31 43
1090 Wien, Schölgasse 3/12
www.wwtf.at

→ More details
on the reverse side

7 Projects, 4.199.000 €

URBAN REGIONS

Environmental Systems Research



Call 2020

The second project call "Urban Regions" within the thematic programme Environmental Systems Research of the Vienna Science and Technology Fund (WWTF) addresses:

- researchers who want to conduct a cutting-edge research project (2 to 4 years) in the field of environmental systems research with a major focus on urban regions.
- New funding opportunities are available for collaborative projects between scientists in Vienna and Lower Austria. Additional information can be found in the Guide for Writing a Proposal and at www.wwtf.at/roe
- The Principal Investigator and Coordinator has to be affiliated at a university or non-university research institution in Vienna.
- Proposals should address highly socially relevant questions in the field of urban environments and be interdisciplinary in nature.
- Proposals must bring together researchers from different scientific disciplines in order to foster interactive partnerships.
- In total, 4.5 million € are dedicated to this call. The funding range per project is 200,000 to 600,000 €.



This is a two stage call: Short proposals have to be submitted by 2pm, January 23, 2020. Full proposals have to be submitted by 2pm, May 20, 2020.

All interested parties are cordially invited to an open Proposers' Day on December 5, 2019, starting at 2 pm, at the Albert Schweitzer Haus, Schwarzenspanierstraße 13, 1090 Vienna. Please visit www.wwtf.at for further information.



WIENER WISSENSCHAFTS-
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www.wwtf.at

→ More details
on the reverse side

8 Projects, 5.069.180 €

Call 2022 Vienna Research Groups for Young Investigators



The 13th Vienna Research Groups for Young Investigators call 2022 is issued for up to two group leader positions as part of the WWTF's Environmental Systems Research programme.



- It addresses Vienna-based universities and research institutions that intend to hire an excellent young researcher from abroad for setting up and managing an independent research group. Active recruitment procedures are mandatory.
- This group must address substantial state-of-the-art scientific research questions in the area of environmental systems research.
- WWTF especially encourages Vienna-based research institutions to propose female group leaders.

- WWTF takes unconventional research careers into consideration.
- WWTF in total grants up to two positions with up to €1.5 million per research group for six to eight years of funding.
- This call is being co-funded by the City of Vienna.

Please submit proposals online by 2pm, June 15th, 2022.

All interested parties are cordially invited to an online Proposers' Day on 6th of April, 10am-12 noon. (please contact us for registration). Please check wwtf.at for further information.

More details on the reverse



WIENER WISSENSCHAFTS-
FORSCHUNGS- UND TECHNOLOGIEFONDS

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T +43 1 402 31 43 10
office@wwtf.at
wwtf.at

2xVRG Group Leaders; 3.199.110 €

Agenda

- ▶ Introduction to WWTF
- ▶ **“Urban Environments” Call**
 - ▶ Important considerations for the proposal
 - ▶ Key facts and steps of call
- ▶ Using the WWTF Funding Portal
- ▶ Q & A

“... **interdisciplinary cutting-edge research** projects responding to fundamental research questions relevant to **human-environment interaction** in **urban and peri-urban spaces**.”

ESR24 | Scope of call

- ▶ Advance knowledge of **urban and peri-urban** environmental systems
 - ▶ All disciplines are invited (e.g., social sciences, natural sciences, engineering, etc.)
- ▶ Target for **novel and fundamental research questions**, and focus on **quantitative approaches**
 - ▶ Bring **together modelling, field and/or experimental approaches**
 - ▶ Mixed-methods and/or the integration of societal actors are welcome but are not a formal prerequisite for this call

ESR24 | Interdisciplinarity

- ▶ Meaningful interdisciplinary projects are strongly encouraged
 - ▶ Keep in mind: interdisciplinarity is a team effort!
- ▶ Expertise may be within the same research group, traverse research groups or institutions
- ▶ Plans for interdisciplinary training of junior researchers is strongly recommended and will be positively considered

WWTF | Open Science Policy

W|W|T|F

WWTF aims to:

- ▶ fund research guided by principle “as open as possible, as closed as necessary”
- ▶ provide funds related to the cost of OA publication and data management
- ▶ place more emphasis on Open Data by adoption of FAIR principles

→ <https://wwtf.at/funding/our-principles/downloads/open-access-and-open-science-policy>

W|W|T|F

Vienna Science
and Technology Fund

WWTF

Open Science Policy

Version 09.03.2022

ESR24 | Data Management Plan

- ▶ Brief explanation in Short Proposal regarding how data and/or code generated in project will be managed and made available
 - ▶ More detailed plan required in Full Proposal
- ▶ Data management plan should consider:
 - ▶ Documentation and metadata that accompanies data
 - ▶ Ethical and legal aspects
 - ▶ Process to store, preserve and share data
- ▶ See „*Research data and data management*“ in *Call Specifications*

WWTF | Gender Equality Plan

W|W|T|F

WWTF aims to:

- ▶ play an active role in closing the gender gap in science and research
- ▶ further improve processes and conditions to increase the proportion of female scientists, their resources and career opportunities
- ▶ implement measures internally and for researchers, their home institutions and external evaluators (jury members and reviewers)

→ <https://www.wwtf.at/funding/our-principles/downloads/gender-equality-plan/>

W|W|T|F

Vienna Science
and Technology Fund

WWTF
Gender Equality Plan & Strategy

Version 30.09.2022

WWTF | Gender Equality Plan

WWTF:

- ▶ Encourages gender-balanced teams and more female researchers to apply as PIs of research projects
- ▶ Uses evaluation criteria that account for career breaks
- ▶ Strives for gender balance in jury panels and reviewer pools

Applicants:

- ▶ Consider gender and specific roles in research team composition
- ▶ Address sex and/or gender in research content
- ▶ See „*Gender aspects in the application phase*“ in *Call Specifications*

WWTF | Gender Equality Strategy & Plan (II)

W|W|T|F

- ▶ Evaluation criteria that account for career breaks & atypical career paths (e.g. care duties)
- ▶ WWTF encourages **balanced teams** & more female researchers to apply as PIs of research projects
- ▶ Childcare and / or career coaching costs for female funded personnel may be included to a small extent
- ▶ Consideration of research in content
- ▶ Guidance is given in the call specifications and further documents (checklist)



WWTF
Gender Equality Plan & Strategy
Version 02.06.2022

WWTF | Gender Equality Strategy & Plan (III)

Gender balance in research teams:

- Team composition (sex) is an evaluation criterion: roles and workloads / type of activity must be explained in the proposal
- Gender balance within a team or group plays a crucial role in the team's success and for a fair decision

Gender in research content:

- Proposals must be formulated along gender considerations in all phases of the research
- If there are no identifiable gender aspects this must be justified (providing reasons)

ESR24 | Key dates and numbers

- ▶ 2-stage selection process
 - ▶ Short proposal deadline: 16th January, 2024
 - ▶ Full proposal deadline: 30th April, 2024

- ▶ Maximum budget of projects: € 700,000
(€ 770,000 for Joint Projects with Lower Austria)

- ▶ Project duration: 2 – 4 years

- ▶ Dedicated budget for call: € 5.5 Mio.

WWTF Projects

- ▶ Up to 3 researchers per project in core team
 - ▶ Coordinating PI: must be affiliated to a Viennese research institution
 - ▶ Co-PIs: can be based worldwide
- ▶ Max. 2 proposals per researcher (as Core Team member)
- ▶ Up to 20% total budget may be allocated outside of Vienna

Joint Projects

- ▶ Collaborations between researchers from Vienna and Lower Austria
 - ▶ Coordinating PI: affiliated to a Viennese research institution
 - ▶ Co-PI: at least one based in Lower Austria

- ▶ Different total budget and geographic distribution
 - ▶ Vienna: Min. 51% Budget
 - ▶ Lower Austria: 20% - 49% Budget
 - ▶ Optional: Other partners up to 20% Budget
 - ▶ Total funding volume: up to € 770,000 per project (i.e. extra 10%)

Things to Consider

- ▶ Check the scope of our call
- ▶ Get to know your institution's research office
- ▶ Read the guidelines → Evaluation criteria (Call Specs, page 7-8)
- ▶ Don't assume specific expertise of our Jury, especially in the first selection round
- ▶ Polish your CV, use our template
- ▶ Pay more than lip service to gender equality & open science
- ▶ Think realistically about the budget of your project (feasibility!)

nature

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CAREER COLUMN | 01 September 2023

A funding adviser's guide to writing a great grant application

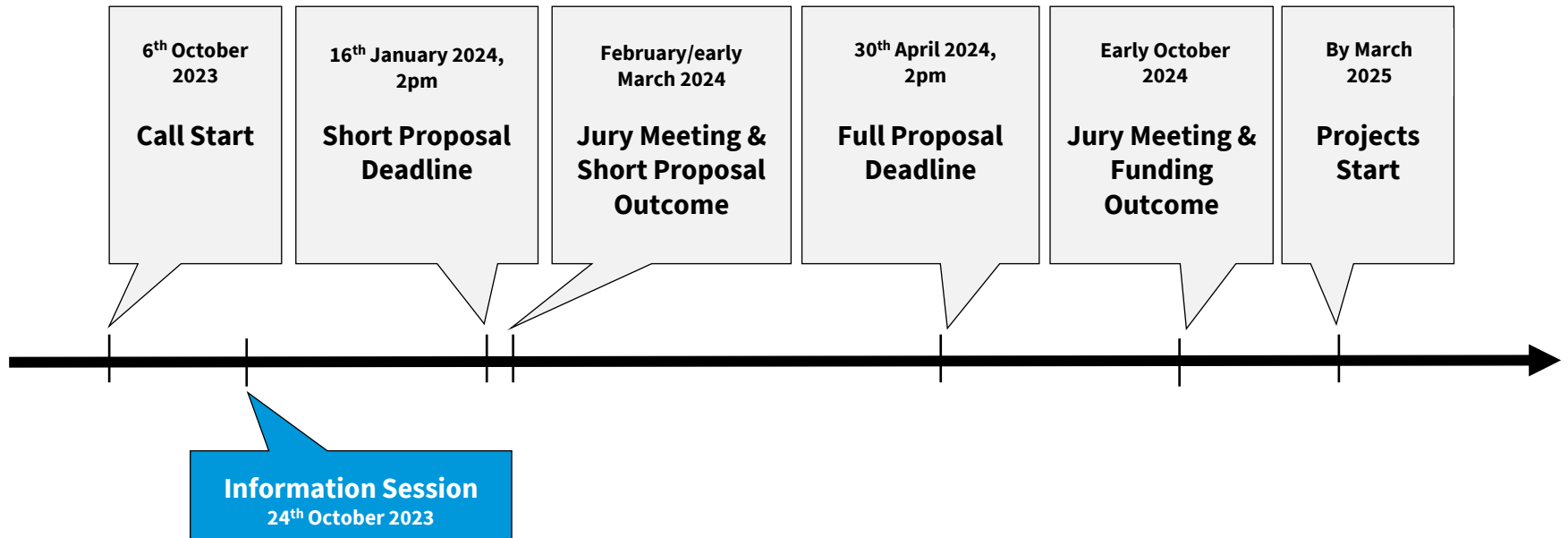
Mireille Consalvey draws on years of experience to present a 13-step checklist for success.

<https://doi.org/10.1038/d41586-023-02756-6>

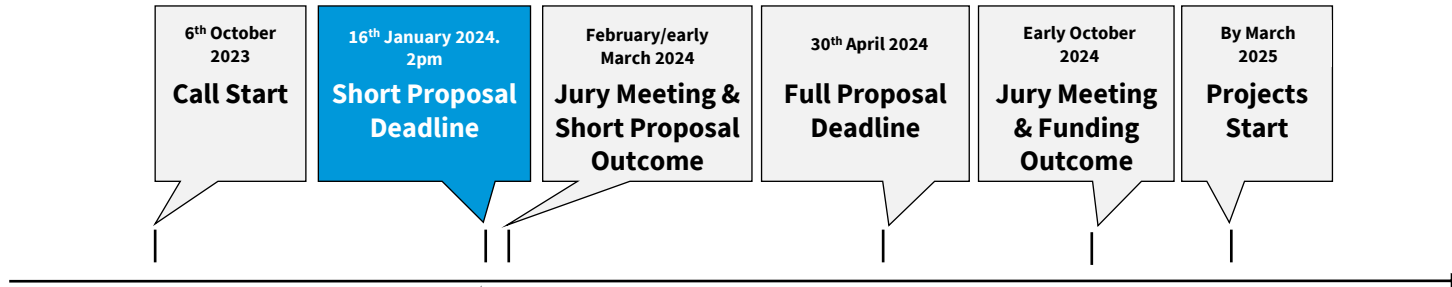


ESR24 | Call Timeline

W|W|T|F



ESR24 | Call Steps

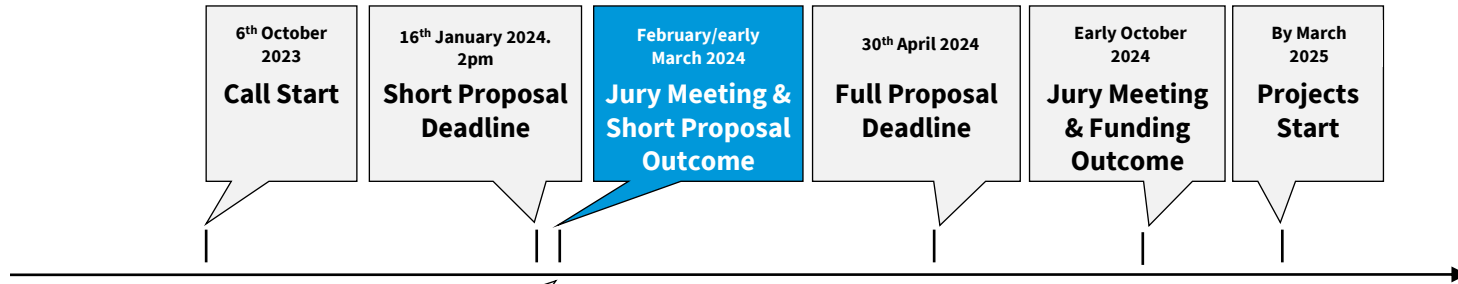


Submission via WWTF Funding Portal

- Strict deadline (**16th January 2024 at 2pm**)
- Submission only possible when all parts and uploads are complete
- No data or figures at this stage
- WWTF office performs formal eligibility check
- Proposals then sent to jury for assessment

<https://fundingportal.wwtf.at>

ESR24 | Call Steps



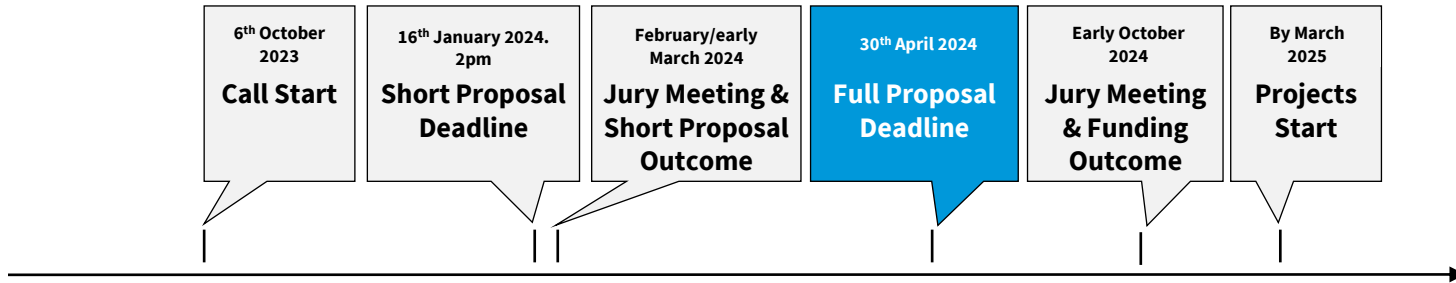
Evaluation by Jury

- Panel of international scientists assess:
 - Fit to scope of call
 - Scientific excellence and impact
 - Interdisciplinarity, innovation, and suitability of methods
 - Competencies and complementarity of team
 - Feasibility

Short Proposal Outcome

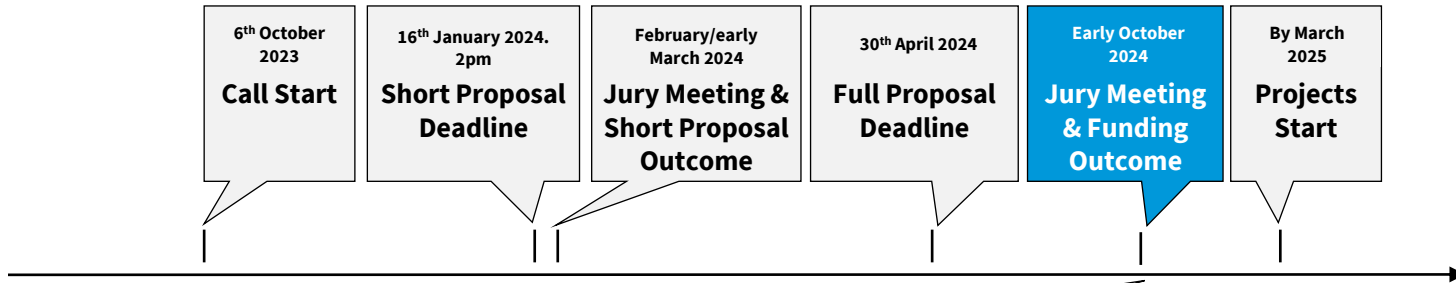
- Projects will not go on to the next stage if they are outside the scope of the call or judged to be less internationally competitive
- 20-25 proposals will be invited to the full proposal phase
- All applicants will be informed of outcome shortly after meeting

ESR24 | Call Steps



Full Proposal Submission	Peer Review Process
<ul style="list-style-type: none">• Upon invitation (30th April 2024 at 2pm)• Via the online Funding Portal• Extension of short proposal• Detailed budget• Additional team members	<ul style="list-style-type: none">• A minimum of 3 reviews per proposal• Applicants must suggest 5 reviewers• Applicants may exclude up to 3 reviewers• Only international reviewers, we check COI with core team members of the proposal• Reviews form the basis of the jury discussion

ESR24 | Call Steps



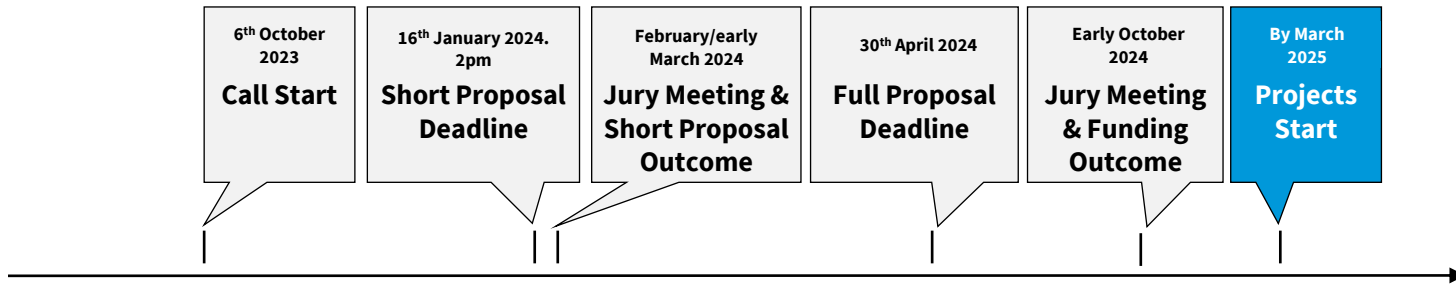
Evaluation and Recommendation by Jury

- Scientific excellence and impact
- Interdisciplinarity, innovation, and suitability of methods
- Competencies, complementarity, and development of team
- Feasibility
- Data management
- Consideration of sex and gender aspects

Funding Decision

- Formal decision by WWTF Board of Directors
- All applicants will receive a decision letter (acceptance or rejection) with anonymised reviews

ESR24 | Call Steps



Funding Contract

- Funding contract is between WWTF and the host institution of the coordinating PI (according to § 27 of the 2002 University Law)
- For Joint Projects, the host institution of the co-PI in Lower Austrian is an additional contract partner
- Coordinating PI has scientific and financial responsibility for the project
- **Project should start by March 2025 at the latest**

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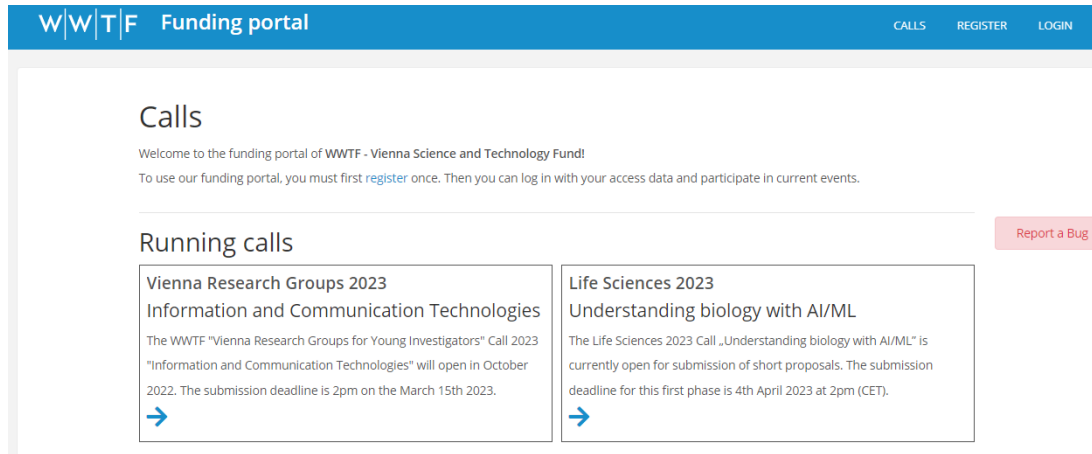
Register and connect!


<https://environmental-systems-research-call2024.b2match.io/>



WWTF Funding Portal

- ▶ New Funding Portal launched in 2022
- ▶ Old Submission System will be phased out



 Bug or feature!?

<https://fundingportal.wwtf.at/>

WWTF Funding Portal | What's new?

- ▶ All core team members can contribute to and edit proposal
 - ▶ Only coordinating PI can submit proposal
- ▶ External parties can create a proposal and invite core team members
- ▶ Personal information is managed independently of proposals and can be re-used across proposals
- ▶ Signatures from core team members no longer necessary
 - ▶ Authorising signatures from institutes still required!
 - ▶ Please check with your grant service early: Who needs to sign your proposal?

WWTF Funding Portal | Steps to submission

- ▶ Register or login
- ▶ Choose call and create proposal
- ▶ Invite coordinating PI and co-PIs
- ▶ Complete “My Profile” and “My Roles”
- ▶ Fill out short proposal
 1. Basic information
 2. Personnel and institutions
 3. Project
 4. References
 5. Budget
 6. Signatures
- ▶ Submit proposal (only possible by coordinating PI)

Register & login

- ▶ First register at <https://fundingportal.wwtf.at/register/>

The screenshot shows the registration page of the WWTF Funding portal. The header is blue with the WWTF logo and the text 'Funding portal'. On the right side of the header, there are three links: 'CALLS', 'REGISTER', and 'LOGIN'. The 'REGISTER' link is circled in red. Below the header, the main content area is titled 'Registration'. It contains a form with the following fields: 'First name *', 'Last name *', 'Institution', 'E-mail *', 'Re-enter email *', 'Password *', 'Re-enter password *', and 'Anti-SPAM code *'. The 'Anti-SPAM code' field includes a CAPTCHA image and a text input box. A 'Report a Bug' button is located on the right side of the form area.

- ▶ If you have an account in the old system, you can re-use these credentials to register

Choose call and create proposal

W|W|T|F Funding portal

CALLS REGISTER LOGIN

Calls

Welcome to the funding portal of W|W|T|F - Vienna Science and Technology Fund!
To use our funding portal, you must first register once. Then you can log in with your access data and participate in current events.

Running calls

Environmental Systems Research 2024 Urban Environments

The submission deadline for the first phase of the Environmental Systems Research 2024 Call „Urban Environments“ is 16th January 2024 at 2pm (CET).
→

[Report a Bug](#)

Past calls

Information and Communication Technologies 2023 Digital Humanism The Information and Communication Technology 2023 Call „Digital Humanism“ is currently open for submission of short proposals. The submission deadline for this first phase is 4th October 2023 at 2pm (CET). →	Life Sciences 2023 Understanding biology with AI/ML The submission deadline for the first phase of the Life Sciences 2023 Call „Understanding biology with AI/ML“ was 4th April 2023 at 2pm (CET). Proposals are currently under evaluation and all applicants will be notified of the outcome at the beginning of June. →
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1. Choose call

W|W|T|F Funding portal

CALLS REGISTER LOGIN

Environmental Systems Research 2024 Urban Environments

The Environmental Systems Research 2024 Call „Urban Environments“ opened for submissions on 3rd October 2023. This call is directed at researchers in Vienna who seek to conduct a cutting-edge research project (2 - 4 years) to address fundamental questions relevant to human-environment interaction in urban and peri-urban systems.

A total of € 5.5 million has been dedicated to this call. The funding range per project is € 400,000 - € 700,000. Additional funding opportunities are available for collaborative projects between scientists in Vienna and Lower Austria. Details can be found at [joint Projects - W|W|T|F](#).

This is a two-stage call:

- Deadline for Short Proposals: 16th January 2024 (2pm, CET)
- Deadline for Full Proposals (upon invitation): 30th April 2024 (2pm, CET)
- The funding decision is expected in October 2024

Researchers interested in this call are encouraged to register and connect on the networking platform <https://environmental-systems-research-cal2024.b2match.at/>

Further information can be found in the Call Specifications, and Submission Guideline on the W|W|T|F Environmental Systems Research page.

Please do not hesitate to contact the call managers for more details:

- Benjamin Müsbach | benjamin.musbach@wttf.at | Tel.: +43 1 402 31 43 19
- christina.lindhuber@wttf.at | Tel.: +43 1 402 31 43 12

[Create new proposal](#)

[Report a Bug](#)

2. Click → “Create new proposal”

Choose call and create proposal

- ▶ Proposal divided into six chapters under tabs
- ▶ Click and scroll through chapters to see proposal requirements

The screenshot displays the 'W|W|T|F Funding portal' header with navigation links for 'CALLS', 'MY PROPOSALS & ROLES', 'MY PROFILE', and 'LOGOUT'. Below the header, a proposal titled 'ESR24 -***: Incomplete proposal' is shown. A horizontal navigation bar contains six tabs: 'Basic Information', 'Personnel and Institutions', 'Project', 'References', 'Budget', and 'Signatures'. Each tab is preceded by a red circle containing a white exclamation mark, indicating that all sections of the proposal are incomplete.

Invite coordinating PI and co-PIs

Basic Information Personnel and Institutions Project References Budget Signatures

Personnel and Institutions

Notice

Please note that you can create only five elements in this section (PI + CoPI(s) + Institution(s) ≤ 5).

Principal Investigator and Coordinator

Principal investigator - invitation

Invite a Principal Investigator. You will be notified when this person accepts or declines your invitation.

I am the Principal Investigator

First name *

Last name *

Email address *

Status

invite

Co-Principal Investigator(s)

Co-Principal Investigator

- ▶ All core team members must be registered on Funding Portal and invited to project
- ▶ Coordinating PI
 - ▶ *Either* click “I am the Principal Investigator”
 - ▶ *Or* enter details to send invitation to the PI
- ▶ Co-PIs
 - ▶ Also invite with name and email

Add further partner institutes

- ▶ Up to 2 additional partner institutions
- ▶ Automatically added to budget
- ▶ Names of collaborators can be provided in the full proposal phase

Further Partner Institution(s)

Other institutions participating in the project apart from those of PI and Co-PI.

+ Partner Institution

Partner Institution

Search affiliation Affiliation * Region *

! Please try to find and select your affiliation in our database

Institute/Department/Research Group * Address *

Zip * City * Country *

You need to complete your Profile!

Profile

My login credentials

E-mail address *

benjamin.missbach@wwtf.at

If you want to change your e-mail address, a confirmation link will be sent to the new e-mail address.

Change password

New password

Re-enter new password

Current password

My data - CallManager

Gender * female male non-binary

Degree

Dr.

First (given) name *

Benjamin

Last name *

Missbach

Degree, appended

MBA

ORCID ID

0000-0002-8513-6382

<https://orcid.org>

Search affiliation



Affiliation *

WWTF - Vienna Science and Technology Fund

Please try to find and select your affiliation in our database

Job title *

Programme Manager

Street address *

Schlickgasse 3

Zip *

1090

City *

Vienna

Country *

Austria

Phone *

+436764984644

Report a Bug

Use the correct CV template

✓ CV Upload

Available CV Templates:

Please use the CV template for the call in which you intend to submit your proposal

VRG: [wwtf_cvtemplate_vrg.docx](#)

all other calls: [wwtf_cvtemplate_project.docx](#)

Complete “My roles” in proposal

My proposals

ENVIRONMENTAL SYSTEMS RESEARCH 2024

ESR24-***: Test Project #1 

 Created on Oct 12th, 2023 Reference ID: 010324


[Report a Bug](#)

My roles

ENVIRONMENTAL SYSTEMS RESEARCH 2024

ESR24-***: Test Project #1

as **Principal Investigator and Coordinator** (approved, but incomplete)

 updated: Oct 12th, 2023



Complete “My roles” in proposal

ESR24-***: Test Project #1

Principal Investigator and Coordinator

Principal Investigator

You may update the information found here (including CV), by changing the relevant section in your [profile](#) and clicking “Refresh from profile”, as long as the proposal is not submitted.

Refresh from profile

Gender * female male non-binary

Degree First name * Last name * Degree

Highest academic title * Staff category * Year of birth * Date of doctorate *

Address * Zip * City * Country *

Phone * E-mail address * Personal scientific website

Scientific expertise *

Role and responsibilities within the project *

B / *italic* / underline / ~~del~~ / / / / /

0 of max. 500 characters

**Data will be transferred from
“My Profile”**

**Enter specifically for each
proposal:**

1. Role and responsibilities within the project
2. Specific competencies for the project

Short Proposal | Basic Information

✓ Basic Information

✓ Personnel and Institutions

! Project

! References

! Budget

! Signatures

- ▶ Title and acronym
- ▶ Scientific disciplines (must add up to 100%)
- ▶ Keywords
- ▶ Project duration
- ▶ WWTF Project or Joint Project?

WWTF Funding Portal | Error

! Basic Information ✓ Personnel and Institutions ! Project ! References ! Budget ! Signatures

Basic Information

✓ ID, Title and Acronym

Proposal ID

LS23-***

! Will be generated after proposal submission

Project title *

Test project 1

! Scientific Disciplines

This will help to categorize your proposal. Please use the [ÖFOS](#) categories.

! Provide at least one category; sum must equal 100 %

Main scientific discipline *

106052 - Cell biology

Share *

60 %

Other scientific discipline *

102019 - Machine learning

Share *

30 %

Other scientific discipline *

106002 - Biochemistry

Share *

5 %

! Sum of shares should equal 100%

- ▶ Within the flagged chapter, click on the red symbol beside the section title
- ▶ Help text in red will explain problem

Short Proposal | Project

✓ Basic Information

✓ Personnel and Institutions

✓ Project

! References

! Budget

! Signatures

1. Abstract (1500 characters)
2. Introduction, background, and state of the art (1500 characters)
3. Research questions, objectives, and/or hypotheses (2000 characters)
4. Methodology, novelty, and feasibility (3000 characters)
5. Interdisciplinarity (2500 characters)
6. Scientific impact and contribution (2000 characters)
7. Ethical considerations (500 characters)

→ *Gender aspects should be considered throughout and explained where appropriate*

Short Proposal | References

✓ Basic Information

✓ Personnel and Institutions

✓ Project

✓ References

! Budget

! Signatures

References

! Key References

Key Reference 1 *

Database lookup

DOI
✓ pubmed
arXiv

i please enter up to 15 key references. Use only numbers, no prefix.

- ▶ Up to 15 key references for proposal (not publication list of applicant)
- ▶ Search for and insert publications using DOI, PMID, or arXiv identifier
- ▶ Please use uniform referencing style

Short Proposal | Budget

✓ Basic Information

✓ Personnel and Institutions

✓ Project

✓ References

✓ Budget

❌ Signatures

- ▶ Personnel + non-personnel costs = direct costs
- ▶ Overhead costs (= indirect costs): up to 20% of direct costs
- ▶ Salaries \geq minimum wage according to Kollektivvertrag or FWF standards
 - ▶ <https://www.fwf.ac.at/en/research-funding/personnel-costs>
- ▶ Non-personnel costs should not exceed 30% of total budget
- ▶ No funding of companies or industry partners
 - ▶ Self-funded business partners are possible
- ▶ Budget changes in the full proposal stage require justification

Short Proposal | Budget

✔ Basic Information

✔ Personnel and Institutions

✔ Project

✔ References

✔ Budget

❌ Signatures

Budget

✔ Budget per Institution

Institution	Personnel costs	Non-personnel costs	Total direct costs	Overheads	Funding applied for	% per institution	
Institution 1	240,000 €	135,000 €		20.00 %	75,000 €	450,000 €	56.82 %
Institution 2	190,000 €	95,000 €		20.00 %	57,000 €	342,000 €	43.18 %
Requested funding per cost category	430,000 €	230,000 €	660,000 €		132,000 €	792,000 €	

- ▶ Institutions of core team members and partner institutes added automatically
- ▶ Cost distributions are automatically checked and verified
- ▶ Provide brief explanation of cost planning

Short Proposal | Signatures

W|W|T|F

- ✓ Basic Information
- ✓ Personnel and Institutions
- ✓ Project
- ✓ References
- ✓ Budget
- ✓ Signatures

- ▶ Signatures from core team members no longer necessary
- ▶ Signatures from authorising persons at institutions of core team members still required
 - ▶ Check with research support, grant offices, etc.
 - ▶ Allow ample time
- ▶ Signature sheet can be generated once the project title and core team members' institutes have been entered
- ▶ All signature forms are accepted

Short Proposal | Signatures

✓ Basic Information

✓ Personnel and Institutions

✓ Project

✓ References

✓ Budget

✓ Signatures

✓ Authorization

In signing the application form, the institution (i.e., an individual authorised and responsible for signing UG §27 projects) certifies that the information provided in the application form is, to the best of their knowledge and belief, accurate and complete. We hereby confirmed that

- the institution agrees to the employment of personnel as well as the provision of an adequate workplace, consumables and equipment and other resources, as well as in-kind contributions (if required in the call documents) as stated in the application
- For "joint Projects": The institution in Lower Austria confirms compliance with the "NÖ Kulturförderungsgesetz 1996" and the "Richtlinien für die Förderung nach dem NÖ Kulturförderungsgesetz 1996".

Institution	Signing person *	Date, stamp, signature or electronic signature
Institution 1	<input type="text" value="NN1"/>	
Institution 2	<input type="text" value="NN2"/>	

✓ Signatures

The upload of multiple files is possible.

 You can generate the signature sheet [here](#) after the proposal's title and host institutions of the core team members have been provided.

Signatures *

Choose file

 Upload is possible as soon as the section "Personnel and Institutions" is complete.
We only accept PDF format (preferably PDF version 1.4 without any encryption) as upload.

Already uploaded:

 [Is23_unterschriften.pdf](#) [PDF, 74.10 KB] 

Reference ID: 006470

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Q & A

All documents available at wwtf.at

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