VISESS Completion Grants Application Form

# General application details

## Personal and contact information

|  |  |  |  |
| --- | --- | --- | --- |
| Last name: |  | First name(s): |  |
| Student ID: |  | Date of birth: |  |
| Gender: | f  m  x | Citizenship: |  |
| E-Mail: |  | Phone: |  |

## Doctoral thesis project and study progress

|  |  |  |
| --- | --- | --- |
| Title of doctoral thesis: |  | |
| Supervisor(s): |  | |
| Dissertation field: |  | |
| VISESS Student membership: | I confirm that I am a student member of VISESS and have agreed to the [Code of Good Practice](https://visess.univie.ac.at/phd-programme/code-of-good-practice/) | |
| Date of admission (DD.MM.YY): | |  |
| Date of public presentation (FÖP) (DD.MM.YY): | |  |
| Date of doctoral thesis agreement (DD.MM.YY): | |  |
| I confirm that I have submitted my annual reports in the following semesters: | |  |
| Semesters in which you took a leave of absence: | |  |
| Semesters in which you participated in the VISESS Seminar: | |  |
| Title of Big Picture Talk you co-organised: | |  |

## Preferred starting date and duration of the grant

|  |  |
| --- | --- |
| Preferred starting date of the grant (DD.MM.YY): |  |
| Preferred duration of the grant: |  |

## Funding situation

Indicate any previous or planned employments in the period of 6 months before the preferred start of the grant until the preferred end of the grant.

|  |  |  |
| --- | --- | --- |
| Employer name | Job title | Duration of employment |
|  |  |  |
|  |  |  |
|  |  |  |

# Current status of the doctoral thesis and working plan

## Abstract

Provide an abstract of your doctoral thesis.

## Current status of the thesis

Provide a table of contents of your thesis with information on the degree of completion of each chapter (in %) and information on what still needs to be done to complete it. The table could look like this:

|  |  |  |  |
| --- | --- | --- | --- |
| Number and title of chapter | % completed | What needs to be done to complete the chapter? | Estimated completion date |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total % of the thesis completed at the time of the application: |  |  |  |

## Working plan for the completion of the thesis

Provide a convincing work and time plan for the completion of your thesis. The plan could look as follows:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Task (e.g. writing, revising, editing, proofreading, publishing...) | Part of the thesis | Month | Month | Month | Month | Month | Month |
|  |  |  |  |  |  |  |  |

## Statement

Provide a convincing statement that the completion and submission of the thesis can be expected at the end of the grant.

# Attachments

Attach the following documents to your application:

* **Academic CV including list of publications and conference presentations, max. 3 pages**
* **Support letter by the supervisory team, assessing the performance of the PhD and feasibility of thesis completion within the anticipated time frame, as well as their commitment to support the PhD student in the final phase of the writing process**