

**International Grant Program for  
University of Chicago and University of Vienna Faculty  
Pursuing Scholarly Collaborations in Vienna**

The College of the University of Chicago and the University of Vienna are pleased to announce a grant program to support scholarly collaborations between their faculty members in all academic fields.

**Current Application Deadline:**

**September 16, 2019** for joint seminars taking place between October 1, 2019 and December 13, 2020 **in Chicago**.

**Grant Program Overview:**

This grant program is designed to support University of Chicago faculty members and their collaborators at the University of Vienna who wish to organize **joint research projects** that require proximity to local collaborators and/or academic resources in Chicago. Research proposals are strongly encouraged to have a public component, such as a talk or culminating event, to lead to a joint publication and/or to a joint submission to external funding agencies.

**Funding Amounts:**

The maximum grant in this cycle will be (up to) \$10,000 for faculty members of the University of Chicago as well as the University of Vienna. We expect to award three grants for the 2019-20 cycle. We strongly encourage that faculty who receive awards will also be able to identify additional sources of funding from other units of the University of Chicago and the University of Vienna or from other institutions in Europe.

**Eligibility:**

Full-time University of Chicago faculty as well as full-time University of Vienna faculty are eligible to apply.

Proposals should be led by faculty members, though Postdoctoral scholars and PhD students of the University of Chicago and the University of Vienna can be included on the projects.

Applicants must have identified at least one collaborating faculty member at the partner institution.

We expressly invite faculty members who have already received a grant in the previous years to re-apply. Please add a brief rationale to your re-application.

Please note that in the framework of the bilateral International Grant Program only faculty members of the University of Chicago and the University of Vienna can be funded.

### **Application Guide:**

We invite interested faculty to submit a proposal or letter of intent that includes:

- Title of project or initiative
- Names and affiliations of main organizers from both the University of Chicago and the University of Vienna
- Project narrative with a discussion of aims, significance, rationale and proposed future activities (e.g. joint submissions to funding agencies) (2 to 4 pages; please see Evaluation Criteria section below)
- Preferred timing (project should take place between October 1, 2019 and December 13, 2020)
- Preliminary budget (please see Budget Guidelines section below)

The proposal should be emailed to Sarah Walter ([scw@uchicago.edu](mailto:scw@uchicago.edu)) and Janna Kazim ([janna.kazim@univie.ac.at](mailto:janna.kazim@univie.ac.at)) by **September 16, 2019**. Please use the subject line "Chicago – Vienna Faculty Grants".

Please note that the applicants will be responsible for the organization and management of the joint seminars.

### **Budget Guidelines:**

The budget should include a detailed, itemized list of estimated costs, including where each expense will be incurred (city, country). A list of typical budget items and a budget template are included below as a guide. A brief budget narrative may be included to describe how estimates were calculated.

**Please estimate all costs in USD.** Financial and in-kind support from local collaborators is strongly encouraged.

We expect that your budget might include the following items:

- International travel, including economy class flight tickets and visa fees
- Any domestic travel required in the US
- Lodging and meals in Chicago

**Budget template**

<b>Expense Type</b>	<b>Amount (USD)</b>	<b>Location of Expense Incurred (e.g. Chicago or Vienna)</b>
Travel expenses for researchers of the University of Vienna		Vienna
Accommodation for researchers of the University of Vienna		Vienna
Seminar-related costs (such as catering)		Chicago

Please note that the following costs are not eligible to be funded:

- Costs for renting of seminar rooms (facilities use fees)
- Costs for support staff
- Equipment costs
- Per diem costs

The University of Chicago is able to provide University library access for participants.

**Evaluation Criteria:**

A joint committee from the University of Chicago and the University of Vienna will evaluate proposals with the following criteria in mind:

- The originality and intellectual significance of the proposed project and the importance of the proposed collaborative approach in addressing the central research question(s);
- The benefit of access to local collaborators and academic resources in and around Chicago;
- The reasonableness of costs in relation to anticipated results;

- Whether support from the grants program will make a clear and distinct impact on the project and its sustainability (third-party funding, joint publications, or other forms of future collaborations).

### **Selection and Award Administration:**

- Applications must be received by September 16, 2019
- Decisions will be communicated by September 30, 2019.
- Projects authorized in the current cycle of grants should normally be completed by December 13, 2020, with a short report due from the event organizers within a month of the event's completion. A template for the report will be sent to successful applicants.

### **Questions?**

Please contact Sarah Walter ([scw@uchicago.edu](mailto:scw@uchicago.edu)), Associate Dean for International Education in the College at the University of Chicago or Janna Kazim ([janna.kazim@univie.ac.at](mailto:janna.kazim@univie.ac.at)), International Office at the University of Vienna.