Final Project Report Guidelines
for the START Programme

Please include/consider the following in the final project report:

- Target audience: peer reviewers
- To be written in the language of the original application
- **Length in total**: at **minimum 18,000 characters** including spaces (2,700 words), **not to exceed 24,000 characters** including spaces (or 3,600 words). Please address only the points that apply to your project.

1. Report on research work

1.1. Information on the development of the research project

- Briefly describe the project's overall scientific/scholarly concept and goals.

- Were there fundamental changes in research orientation between the beginning and the end of the project? If so, please describe them briefly and list the effects they had on your research.

1.2. Most important results and a brief description of their significance

- Did the results of your project contribute to the advancement of the research field or increase the importance of the research field? If so, in what way and to what extent?

- Did your project result in new important scientific/scholarly advances? If so, to what extent and in what respect?

- Briefly describe the relevance of the most important hypotheses/research questions developed in your research project. Have the project findings opened a promising new research agenda for a particular field (new hypotheses, new research questions, etc.) or a possible paradigm shift?

- Have new research methods or instruments been developed?

- Was your project of relevance for related or other areas of research? Were there transdisciplinary issues and methods?

1.3. Information on the execution of the project, the use of available funds and (where appropriate) any changes to the original project plan

- Please describe briefly the following points:
  - Duration;
  - Use of personnel;
  - Major items of equipment purchased.

- Were there any significant deviations from the original plan? If so, please describe them briefly. The decision as to what should be regarded as a "significant deviation" is the

responsibility of the principal investigator. As a guideline, any deviation of more than 25% from the original financial plan or work schedule should be accounted for.

2. Career development – Importance of the project for the research careers of those involved (including the principal investigator)

- Briefly describe the project's effects on the research careers of all project members, including special qualifications and special possibilities or opportunities opened up by the project.

3. Effects of the project beyond the scientific/scholarly field

- Did your project have any effects beyond the scientific/scholarly field? If so, describe those effects, including activities outside the sphere of academia.
- Did your project have an impact on the economy, society or policy-making? If so, what kind of impact and to what extent?

4. Other important aspects

- Briefly mention the following points (if applicable):
  - Project-related participation in national and international scientific/scholarly conferences and a list of the most important lectures held;
  - Organisation of symposia and conferences;
  - Ongoing applications for patents or licences;
  - List of the most important pending applications for grants;
  - Any other aspects.